

STATE OF NEVADA
LEGISLATIVE COUNSEL BUREAU
LEGISLATIVE BUILDING
401 S. CARSON STREET
CARSON CITY, NEVADA 89701-4747
PHONE No.: (775) 684-1380 or (775) 684-6800 FAX No.: (775) 684-1381

TO: Lobbyists
FROM: Roger Wilkerson, Chief of the Administrative Division
SUBJECT: **77TH NEVADA LEGISLATIVE SESSION, 2013** Lobbyist Registration

We look forward to working with you in your capacity as a lobbyist during the 2013 Legislative Session.

Lobbyists need to register on-line. Our web address is: www.leg.state.nv.us. In order to facilitate the process, you will need to establish a log-in name with a password, if you created an account in PLT (Personalized Legislative Tracking), use the same username and password. Once you have created a log-in name, you will be able to register on-line, update your information, add and delete clients, as well as file your expenditure and other reports. As a reminder, lobbyists must register for any special sessions separately; the 2013 Registration is only for the 2013 Session except if there is a special session immediately after a regular session.

Please carefully review the definition of a lobbyist, the NRS and the Legislative Commission regulations prior to registering.

PRESESSION ORIENTATION is scheduled for two dates, please plan on attending either: January 9, 2013, or January 24, 2013, at 9:00 a.m. The meetings will be video conferenced to the Grant Sawyer State Office Building and room locations will be announced in early January.

Badges are processed in Carson City only. If you have registered on-line go directly to the Legislative Police Office, Room 1144, for your badge photo. The hours for badges are: 8-11:00 a.m. and 1-4:00 p.m. and once your photo is taken, you may pick up your badge in Room 1144 in an hour.

Copy and fax services (fees apply) will be available in the Gift Shop.

Lobbyist Registration Office Hours: 8:00 a.m.–Noon and 1:00-5:00 p.m. (The office will be closed Noon–1:00 p.m.)

The office is located in the Legislative Building, 401 S. Carson Street, Room 1199, Carson City, Nevada 89701. Or visit our website: www.leg.state.nv.us/lobbyist